



**Lawrence M. Walsh  
County Executive**

## REQUEST FOR REFUND OF FEES

Will County Land Use Department  
58 E. Clinton St., Suite 500 • Joliet, Illinois 60432  
Telephone (815) 774-3321 • Facsimile (815) 774-3384  
Internet Site - <http://www.willcountylanduse.com>

**PZR # \_\_\_\_\_ (staff only)**

### Request information:

Property owner: \_\_\_\_\_

Agent/attorney name: \_\_\_\_\_

Telephone number(s): \_\_\_\_\_

Fax number(s): \_\_\_\_\_

E-mail(s): \_\_\_\_\_

Subject property address: \_\_\_\_\_

PIN (permanent index number): \_\_\_\_\_

Tax Identification Number or Social Security Number: \_\_\_\_\_

Describe reason for refund request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Refund Request Information		Notes
Permit or zoning case number:		
Type of payment (cash or check):		
Receipt number:		
Date of receipt:		
Total fee paid:	\$	
Subtract non-refundable fees:	<\$ >	
Subtract any applicable fees:	<\$ >	
Refund request total:	\$	

**Signatures and notarization:**

I, (We) consent that all above statements herewith are true to the best of my (our) knowledge and belief.

Owner and/or agent/attorney printed names, and signatures:

<u>Name</u>	<u>Signature</u>
1. _____	_____
2. _____	_____

State of Illinois        )  
                                   ) SS  
 County of Will        )

I, \_\_\_\_\_, a Notary Public in and for the County and State aforesaid, do hereby certify that \_\_\_\_\_, personally known to me is (are) the person(s) who executed the foregoing instrument bearing on the date of \_\_\_\_\_, 20\_\_, and appeared before me this day in person and acknowledged that he/she (they) signed sealed, and delivered the same instrument for the uses and purposes therein set forth.

(Seal)

\_\_\_\_\_

***For office use only***

Date request for refund received : \_\_\_\_\_

Received by (staff name – print): \_\_\_\_\_

Staff signature: \_\_\_\_\_

Copy of receipt for payment attached  YES  NO

Copy of canceled check (if payment made by check) attached  YES  NO  N/A  
(Routing number and other personal information must be blacked out)

County Board consideration required?  YES  NO

County Board decision:  Approved  Denied (Attach copy of signed resolution)

Notes: \_\_\_\_\_

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